

# DEMONSTRATION CHECK SHEET

Demonstration Title \_\_\_\_\_ Date \_\_\_\_\_

Club name \_\_\_\_\_ Location \_\_\_\_\_

Contact \_\_\_\_\_ Primary # \_\_\_\_\_ Secondary # \_\_\_\_\_

Time Allotted \_\_\_\_\_ Expected # of Attendees \_\_\_\_\_

## Equipment available

Lathe Make \_\_\_\_\_ Swing size \_\_\_\_\_ Spindle Size \_\_\_\_\_

Chucks \_\_\_\_\_ Live centers \_\_\_\_\_ Drill press \_\_\_\_\_

Grinder \_\_\_\_\_ White board \_\_\_\_\_

Other \_\_\_\_\_

## Travel arrangements

Transportation \_\_\_\_\_ Lodging \_\_\_\_\_

Host \_\_\_\_\_ Address \_\_\_\_\_

Phone # \_\_\_\_\_

## NOTES